



# County of San Diego

## MULTIPLE CONFLICTS OFFICE - MAJOR CASES

### **Investigative Intern Volunteer Description:**

Multiple Conflicts Office – Major Cases (MCO) Investigative Interns are accepted as volunteers while enrolled in college-level coursework in Criminal Justice, Sociology, Psychology or a closely related field. MCO's volunteer program provides exposure to adult felony criminal cases, as well as providing practical investigation experience. The MCO office is an independent and ethically separate division of the Department of the Public Defender.

### **Typical activities of an Investigative Intern:**

1. Assist attorneys and investigators with case organization and research.
2. Work with investigative staff in conducting court record checks, serving subpoenas, and obtaining school, medical or other client records.
3. Assist in preparation of demonstrative evidence for presentation in court and court runs.
4. Accompany investigators on field interviews, client contacts, and attend court hearings.

**Training:** All new volunteers undergo extensive training, as well as receive on-going mentoring from staff investigators and attorneys.

**Commitment:** A minimum commitment of 12 hours per week, for a period of four months is required.

**Locations:** The MCO office is located downtown and maintains only one office. Our office requires travel to all county court locations.

**Requirements:** California driver's license, proof of current auto insurance, background check, completion of basic medical screening. Basic computer skills required.

For more information, contact Lead Investigator Gabriela Reynolds (619) 446-2909

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